

## Bridal Check List



Name: \_\_\_\_\_

Date of Wedding: \_\_\_\_\_

- Place Cards (Alphabetical Order Please)       Table Board
- Floor Plan
- Ceremony on Site       Number of Chairs
- Candelabras       Hurricane Vases
- Favors: Description: \_\_\_\_\_  
                     Per Person       Per Couple (Note on Floor Plan)
- Champagne Toasting Glasses for Bride and Groom
- Cake Topper       Cake Knife       Guest Book       Cocktail Napkins
- Gift Card Box       Basket for Gift Cards
- Menu Cards       Per Table       Per Person
- Hospitality Baskets       Ladies Room       Men's Room
- Rented Items       Chairs       Napkins       Tablecloths       Chair Covers
- Florist       Decorating Cake       (Y)       (N)
- Hospitality Bags for Hotel Guests       (How Many)
- Flowers from Church       (Y)       (N)
- Private Cocktail Hour in Suite       (Other)       (How Many Guests)
- Challah Ceremony       (Y)       (N)      Wine Blessing       (Y)       (N)
- Pictures Taken on Site       (Y)       (Time)       (N)
- Uplighting      \_\_\_\_\_      Color
- Gifts       Send Home with Parents       Place in Bridal Suite
- Cake Top       Send Home with Parents       Place in Refrigerator (Morning Pick-Up)

**\*\*Please Note:** Wedding Cake Top can ONLY be held for 7 Days if you forget to pick it up

Misc: \_\_\_\_\_

**Please Note:** All items from wedding MUST be picked up the following day. We ask that you pick up your items within 24 hours as we are not responsible for any items left behind.