

Bridal Check List



Name: _____

Date of Wedding: _____

- ___ Place Cards (Alphabetical Order Please) ___ Table Board
- ___ Floor Plan
- ___ Ceremony on Site ___ Number of Chairs
- ___ Candelabras ___ Hurricane Vases
- ___ Favors: Description: _____
 ___ Per Person ___ Per Couple (Note on Floor Plan)
- ___ Champagne Toasting Glasses for Bride and Groom
- ___ Cake Topper ___ Cake Knife ___ Guest Book ___ Cocktail Napkins
- ___ Gift Card Box ___ Basket for Gift Cards
- ___ Menu Cards ___ Per Table ___ Per Person
- ___ Hospitality Baskets ___ Ladies Room ___ Men's Room
- ___ Rented Items ___ Chairs ___ Napkins ___ Tablecloths ___ Chair Covers
- ___ Florist ___ Decorating Cake ___(Y) ___(N)
- ___ Hospitality Bags for Hotel Guests ___(How Many)
- ___ Flowers from Church ___(Y) ___(N)
- ___ Private Cocktail Hour in Suite ___(Other) ___(How Many Guests)
- ___ Challah Ceremony ___(Y) ___(N) Wine Blessing ___(Y) ___(N)
- ___ Pictures Taken on Site ___(Y) ___(Time) ___(N)
- ___ Uplighting _____ Color
- ___ Gifts ___ Send Home with Parents ___ Place in Bridal Suite
- ___ Cake Top ___ Send Home with Parents ___ Place in Refrigerator (Morning Pick-Up)

****Please Note:** Wedding Cake Top can ONLY be held for 7 Days if you forget to pick it up

Misc: _____

Please Note: All items from wedding MUST be picked up the following day. We ask that you pick up your items within 24 hours as we are not responsible for any items left behind.